

**NOTICE FOR INVITATION OF E-TENDER FOR
TENDER NO. VU 036**

**TENDER FOR HAND OPERATED COMPRESSION KNAPSACK
SPRAYER FOR START-UP PILOT PROJECT OF IIRD (PAN INDIA)
AND VIKRAMSHILA UNIVERSITY UNDERTAKING VIKRAMSHILA
FOUNDATION**



Undertaking



(This document is meant for the exclusive purpose of bidding against this Bid Document No. Specification and shall not be transferred, reproduced or otherwise used for purposes other than that for which it is specifically issued).

Corporate Office:
E Block, 2nd Floor, International Trade Tower,
Nehru Place, New Delhi – 110019

www.vikramshilauniversity.com



SECTION - 1
INTRODUCTION

Vikramshila University invites online bids on Single Stage Single Envelope bidding basis. Hand Operated Compression Knapsack Sprayer for Start-up Pilot project & Research & Development Centre (IIRD) PAN India and **Vikramshila University** Tender Undertaking (**Vikramshila Foundation**) situated at New Delhi, India, as per the Scope of Work mentioned herein after.

NOTICE INVITING – TENDER

Sealed tenders are invited from reputed firms in India having previous experience in Manufacturing of Hand Operated Compression Knapsack Sprayer for Vikramshila University & Start-up Pilot project.

TENDER NO.: VU 036

Description of work:	Hand Operated Compression Knapsack Sprayer for start-up Pilot project of IIRD (PAN India) and Vikramshila University Undertaking Vikramshila Foundation
Document Sale Commencement Date & Time	11.04.2022. 12:00 hrs.
Document sale Close Date & Time	25.07.2022, 12:00 hrs.
Contract Classification	Others (OEM)
Last Date and Time for Bid Submission	05.07.2022, 12:00 hrs.
Technical Bid Opening Date & Time	15.07.2022, 15:30 hrs.
Last date & Time of Query	04.07.2022, 18:00 hrs.
Price Bid Opening Date and Time	To be updated at a later time.
Cost of Bidding Document in INR	INR 5000/-
EMD in INR (2% of EMD)	INR 6 thousand
Estimated Cost (approx.)	INR 3 Lakhs
Mode of Tendering	Open tender Single Stage One Envelope Bidding
NO-DEVIATION CERTIFICATE	During the submission of Techno-Commercial Bid & Price Bid, Bidders shall be required to certify their compliance to the complete terms, conditions and Technical Specifications of Bidding Documents and Amendment(s)/ 3 Clarifications(s) (if any) by accepting the GTE particularly “Do You

	<p>Certify Full Compliance to all provisions of Bid Document as “YES” in Vikramshila University e-procurement portal. The certification shall also be considered as Bidder's confirmation that any deviation to the Provisions of bidding document anywhere in their Bid Proposal, implicit or explicit, shall lead to their bid to be unconditionally withdrawn, without any cost implication whatsoever to the Purchaser, and the bid security shall be forfeited. Without the aforesaid certification, bidders will not be allowed to submit their offer. Hence, Bidders are requested to accept the aforesaid compliance- NO-DEVIATION FOR THE SUBJECT PACKAGE</p>
Pre Bid Conference Date	Not Applicable
Preference to Make in India and granting preference to PAN India services.	<p>Vikramshila University shall allow purchase preference, as indicated in the bidding documents, to bids from PAN India service as defined in the bidding documents. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.</p>
Address for communication	E Block, 2nd Floor, International Trade Tower, Nehru Place, New Delhi – 110019
Contact person	<p>Sonali Shrivastava +91-8929146006; tender@vikramshilauniversity.com.</p> <p>Amardeep Singh (Operational Head University Administration) +919971979068; founder@vikramshilauniversity.com</p>
Bank Detail	<p>Vikramshila Foundation Bank Name: Indusland Bank Account no: 201015564105 IFSC Code: INDB0000283</p>

Notice inviting

The “**Vikramshila Foundation**” Director, intends to engage an expert Commercial Hand Operated Compression Knapsack Sprayer for Start-up Pilot projects of **Institute of Innovations Research & Development (IIRD)** Center on PAN India and **Vikramshila University** undertaking **Vikramshila Foundation**.

Interested applicants may download the tender doc from the website:
www.vikramshilauniversity.com

The applicants may send tender document by online or sealed quotations must be delivered to the address given in the VU document latest by 05.07.2022, 12:00 hrs.



Amardeep Singh
President
REGD. 2920

ELIGIBILITY CRITERIA:

- I. The Bidder should be OEM (Original Equipment Manufacturer) or authorized dealer Distributor of the OEM of offered product (Please submit manufacturer's authorization letter, in original, on the OEM's letter head duly signed by authorized signatory).
- II. Experience of having successfully completed similar services during the last 3 years ending 31 March 2022 should be either of the following: (Hand Operated Compression Knapsack Sprayer)
- III. Experience in having successfully completed similar services during the last 3 years ending 31 March 2022 should be either of the following:
 - a. One similar work having contract value not less than INR 3 Lakhs
OR
 - b. Two similar works having contract value not less than INR 1.5 Lakhs each
OR
 - c. Three similar work services having contract value not less than INR 1 Lakhs each
- I. Reference work executed by the bidder as a sub-Vendor may also be considered, provided the certificate issued by main Vendor is duly certified by owner, specifying the scope of work executed by the sub-Vendor in support of qualifying requirements.
- II. Bidder must provide necessary supporting documents as proof in respect of the eligibility criteria mentioned above, namely:
 - Copy of Work Order for similar work from any Govt. Agency of State or Central or Private Agency;
 - Copy of completion / satisfaction certificate in case of completed work from client or Payment Certificate in case of ongoing work;
Certificate from a Chartered Account indicating the financial turnover during the last three years with audited report by auditor sealed and signed.
- III. Earnest Money (EMD) of INR **6 thousand** in the form of DD/ Online transfer is compulsory, issued in the name of **VIKRAMSHILA FOUNDATION**, payable at Faridabad.
- IV. No interest will be paid by purchaser on Earnest Money Deposit. Earnest Money Deposit shall be refunded to those bidders whose offers have not been accepted within 30 days of opening of the tender.
- V. Tenders received without EMD/ inadequate EMD shall be rejected.

SECTION-2

INSTRUCTIONS TO BIDDERS

2.1 INTRODUCTION (DEFINITIONS)

- 2.1.1 “Purchaser” means Vikramshila University Undertaking **VIKRAMSHILA FOUNDATION**.
- 2.1.2 “Bidder” means the individual or firm or corporate body that participates in the tender and submits its bid.
- 2.1.3 “Goods/Products” means all the hardware equipment, instruments, tools, machinery etc., and/or other materials like components/parts/spares including consumables, which the Vendor is required to supply to the Purchaser under the Purchase Order.
- 2.1.4 “Letter of Intent (LOI)” means the communication of the intention of the Purchaser to the Bidder to place the Purchase Order for the former's offered goods/services.
- 2.1.5 “Purchase/Work Order (PO)” means the order placed by the Purchaser on the Vendor duly signed by the Purchaser's authorized representative to purchase certain goods & services agreed upon from the vendor.
- 2.1.6 “Contract Price” means considerations payable to the Vendor /service provider as stipulated in the Purchase or Work Order for performance of specified contractual obligations.
- 2.1.7 “Executed” means the bidder should have achieved the criteria specified in the Qualifying Requirements, even if the total contract is not completed/ closed. In case contract(s) is/ are under execution as on the date of techno-commercial bid opening, the value of work executed till such date will be considered provided as the same is certified by the employer.

2.2 BIDDER TO BEAR COST OF PURCHASE OF TENDER

The Bidder shall bear all costs associated with the preparation and submission of the bid. The Purchaser in any case will not be responsible or liable for these costs regardless of the conduct of the bidding process.

2.3 BID DOCUMENTS

- 2.3.1 Bid Documents includes:-

SECTION – 1- Introduction & Notice Inviting Tender

SECTION – 2- Instructions to Bidders

SECTION – 3- General (Commercial) Conditions of Contract

SECTION – 4- Special Conditions of contract

SECTION – 5- Schedule of Requirement and Price Bid Schedule

SECTION – 6- Scope of Work, Material Requirement & Technical Specifications

SECTION – 7- Format of Bid Bond (EMD)

SECTION – 8- Format of Performance Bank Guarantee (PBG)

SECTION – 9- Bid Submission Form

SECTION – 10- Self-Declaration; Non - Blacklisting

CHECKLIST

2.3.2 Any clarification or communications obtained from the Purchaser

2.4 AMENDMENT TO BID DOCUMENTS

2.4.1 At any time, prior to the date of submission of bids, the Purchaser may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bid documents by amendments.

2.4.2 The Amendments/Corrigendum will be notified on Purchaser's Website and these Amendments will be binding on them. Bidders are advised to visit Purchaser's Website regularly for updates on this Tender.

2.5 EXTENSION OF TIME

In order to give prospective bidders, the required time to put the amendments into action in preparing their bid, the Purchaser may, at its discretion, extend the deadline for submission of bid suitably.

2.6 BID PRICE

Price indicated in Section 6 shall be CIF (Cost, Insurance and Freight), to be delivered at E Block, 2nd Floor, International Trade Tower, Nehru Place, New Delhi – 110019.

Prices Should be inclusive of all taxes and duties but not limited to Excise Duty, Sales Tax and other taxes, transit insurance, freight and Service Tax etc.

However, rate of taxes and duties included in the price offer should also be mentioned separately. The prices quoted by the bidder shall remain fixed during the entire period of the contract and shall not be subject to variation on any account. The bid submitted with a variation clause (unless asked by the Purchaser) will be treated as non-responsive and rejected.

2.7 BIDDERS ELIGIBILITY AND QUALIFICATIONS

Bidder shall furnish as a part of bid documents establishing the bidder's eligibility to supply the material. The bidder shall also submit documentary evidence in the form of Literature, drawing, data on the goods offered.

2.7.1 Supplier Prequalification

2.7.2 Past Experience/s – OEM of Hand Operated Compression Knapsack Sprayer

The Vendor should have minimum five years of experience in manufacturing of Hand Operated Compression Knapsack Sprayer. The vendor must have implemented the Hand Operated Compression Knapsack Sprayer for at least One major Govt. Organizations/PSUs

- The vendor must have knowledge in Agricultural Tools Manufacturing Field. The vendor having international presence and experience will be preferred. The vendor also must have an established service base in New Delhi.

Note: Vendor Prequalification: Only those firms which qualify Vendor Prequalification will qualify for Technical qualification.

2.7.3 FOR TECHNICAL BID

Vendor should submit and furnish following details:

Standard list of Equipment and Goods which vendor has for supply;

Work experience for such volume of work: the Vendor should have adequate experience in implementing the projects in the field of Hand Operated Compression Knapsack Sprayer manufacturing;

List of all the partnerships with manufacturers, materials providers; Vendor shall provide project plan for the procurement, implementation.

2.8 BID SECURITY

2.8.1 The Bidder must submit bid security. The bid security (EMD) shall be in one of the following Forms: -

- a) Demand Draft; or
- b) Pay Order; or
- c) Online Payment

from a Scheduled Bank in favor of **VIKRAMSHILA FOUNDATION**, payable at Delhi.

2.8.2 The bid not secured in accordance with the above shall be rejected by the Purchaser as non- responsive.

2.8.3 The bid security of the unsuccessful bidder will be discharged/ returned as promptly as possible, but not later than 30 days after expiry of the bid validity period prescribed by the Purchaser.

2.8.4 The successful bidder's bid security will be discharged upon the bidder's submission of the Performance guarantee.

2.8.5 The bid security may be forfeited under the following circumstances: -

- a) If a bidder withdraws his bid during the period of bid validity specified by the bidder on the bid form;
- b) In case of a successful bidder, if he fails to submit the Performance Guarantee within the time prescribed; or
- c) If he fails to supply the material in terms of the project.

2.8.6 No interest is payable on EMD.

2.8.7 In case of inadequacy or non-submission of prescribed EMD, the tender shall be deemed disqualified and shall be summarily rejected in the technical evaluation.

2.9 VALIDITY PERIOD OF BID

Bid shall remain valid for 120 days after the date of bid opening. The bid valid for a shorter period shall be rejected by the Purchaser as non-responsive. In exceptional circumstances, the purchaser may request for the consent of the bidder for an extension to the period of bid validity.

The bid security provided under clause 2.8.1 (a) shall also be suitably extended. A bidder accepting the request and granting extension will not be permitted to modify his bid.

2.10 CLARIFICATION OF BIDS

2.10.1 To assist evaluation and comparison of the bids, the Purchaser, at its discretion, may ask the bidder for clarification of the bid. The clarification and response from bidder shall be in writing.

2.10.2 The Purchaser does not bind himself/herself to accept the lowest or any tender and reserves to himself/herself the right to accept the whole or any part of the tender and altering the quantities offered and shall supply the same at the rate quoted.

2.11 EVALUATION OF TENDERS

2.11.1 The Purchaser shall evaluate the bids in respect to the substantive responsiveness of the bid or otherwise. The Purchaser shall carry out detailed evaluation of the substantially responsive bids. The Purchaser shall check the bid to determine whether they are complete, whether any computational errors have been made or required sureties have been furnished.

2.11.2 Arithmetical error shall be rectified on the following basis: -

- a) If there is a discrepancy between the unit price and total price that is obtained multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the Purchaser.
- b) In case of discrepancy between words and figures, the amount in words shall prevail.

2.11.3 A bid determined as substantially non-responsive shall be rejected by the Purchaser.

- 2.11.4 The Purchaser may waive any minor infirmity or non-conformity or irregularity in the bid which does not constitute a material deviation.
- 2.11.5 The Purchaser shall evaluate in detail and compare the bids which are substantially responsive.
- 2.11.6 The evaluation of the ranking shall be carried out on the landed price of goods offered inclusive of all taxes.
- 2.11.7 The distribution of tendered quantity amongst the technically and commercially complied bidders shall be based on merits of each case.
- 2.11.8 Purchaser shall have the sole discretion in deciding the number of parties on whom the orders shall be finally placed.

2.12 PURCHASER'S RIGHT TO VARY QUANTITIES

- 2.12.1 The Purchaser reserves the right at the time of award of the contract to increase or decrease the quantity of the goods and services specified in the schedule of requirements without any change in unit price of the ordered quantity.
- 2.12.2 In case of division of order among a number of parties, the distribution of quantity will be done by the Purchaser accordingly, on an individual tender.

- ## **2.13 PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:**
- The Purchaser does not bind himself to accept lowest or any other tender/bid and has the right to cancel the bidding process and reject all bids at any time prior to award of the contract without assigning any reasons whatsoever and without thereby incurring any liability to the affected bidder on the grounds for the Purchaser's action.

2.14 NOTIFICATION OF SUCCESSFUL BIDDER

- 2.14.1 Prior to the expiry of the bid period, the Purchaser will notify the successful bidder in writing by registered letter or fax, that its bid has been accepted.
- 2.14.2 Upon furnishing of Performance Guarantee by successful bidder, the Purchaser will notify each successful bidder and will discharge its bid bond.

2.15 ISSUE OF LETTER OF INTENT

- 2.15.1 The issue of Letter of Intent shall constitute the intention of the purchaser to place the Purchase Order with the successful bidder.
- 2.15.2 On issue of Letter of Intent, the bidder shall provide its acceptance along with Performance Guarantee in conformity with the bid documents within 10 days.

2.16 CANCELLATION OF LETTER OF INTENT

Failure of the successful bidder to comply with the requirement of submission of

Performance Guarantee in time shall constitute sufficient ground for the cancellation of the acceptance of bid and forfeiture of the bid bond, in which case Purchaser may make the offer to any other bidder at the discretion of the Purchaser, or call for new Bids.

2.17 POST BID CLARIFICATIONS

No post bid clarification at the initiative of the bidders shall be entertained and any effort by the bidders to influence the Purchaser in the Purchaser's bid evaluation, bid comparison or award of the contract shall result in rejection of the bid.

2.18 DELIVERY

Delivery of the goods shall be made by the Vendor in accordance with the terms specified by the Purchaser in the Special condition of the contract and goods shall remain at the risk of the Vendor until delivery have been completed in full. The Schedule of delivery shall be the essence of the contract.

2.19 OPENING OF PRICE OFFER

Price offers of only those bidders whose Techno-Commercial offers are found to be responsive and acceptable to the purchaser will qualify to be opened. The qualified parties shall be notified with the date and time of the opening of the Price Offer in advance. Representative of the qualified parties may attend the Price Bid opening. In case of any conflict in any of the terms mentioned at Section - 4, the same shall prevail over the terms mentioned in other sections.

2.20 INSTRUCTIONS REGARDING BID SUBMISSION

2.20.1 Bidding Methodology: The bidder is requested to drop the tender document physically in the BOX before the due date & time of submission in a Sealed Envelope, the envelope shall bear, the Tender No., and description and the words "DO NOT OPEN BEFORE" (due date & time) clearly super scribing: "Quotations for Construction of University Building (3 Floors) on 500 Acre campus of 30% Area, 25 Colleges Department, Hostel Buildings, Sports Complex, at **Vikramshila University** Undertaking **VIKRAMSHILA FOUNDATION**".

2.20.2 Submissions of Bid: The envelope should be properly & securely sealed. Sealed covers should be addressed to: The Director Undertaking **VIKRAMSHILA FOUNDATION**, E Block, 2nd Floor, International Trade Tower, Nehru Place, New Delhi – 110019

2.20.3 Clarification on Bid:

Should there be any doubt or ambiguity as to the meaning of any portion of the

tender document or if any further information is required, the same shall be clarified/amended by the Tender Committee Meeting Undertaking Vikramshila Foundation.

Prospective bidders are advised to attend the site inspection and pre-bid Meeting since no excuse of ignorance of clarifications/amendments given by the Tender Committee in the Site Inspection and Pre-bid Meeting shall be accepted.

2.20.4. Bids sent by email will not be considered.

SECTION-3

GENERAL (COMMERCIAL) CONDITIONS OF THE CONTRACT

3.1 PRICE APPLICABILITY

Prices in the Purchase Order shall remain valid for the period of delivery schedule/ extended delivery schedule. For delayed supplies, the advantage of reduction of taxes/duties shall be passed onto the Purchaser and no benefit of increase will be permitted to the Vendor after delivery period.

3.2 STANDARDS

The materials used for construction under the contract shall conform to the standards mentioned in the Technical Specifications.

3.3 PERFORMANCE SECURITY

331 The Vendor shall furnish a Performance Security in the form of a Bank Guarantee within 10 days of the Vendor 's receipt of Letter of Intent (LOI)/P.O., for an amount equivalent to 10% of the contract/P.O value, issued by a scheduled Bank from its branch in New Delhi, in the prescribed format given in this tender.

332 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Vendor 's failure to complete its obligations under the contract.

333 The Performance Bond will be discharged by the Purchaser after completion of the Vendor 's obligations including any warranty obligations under the contract.

334 As regards validity of PBG, please refer to Special Conditions of the contract (Section 4).

3.4 INSPECTION AND TESTS

341 The Purchaser or its representatives or ultimate client shall have the right to inspect and test the goods for their conformity to the specifications. The Purchaser may also appoint an agency for this purpose. The technical specifications shall specify what inspection and tests the Purchaser requires and where they are to be conducted, In case the Purchaser decides to conduct such tests on the premises of the Vendor, all reasonable facilities and assistance like testing instruments, materials and other test gadgets including access to the drawings and production data shall be furnished to the Inspector free of costs. In case the tested goods fail to conform to the specifications, the Inspector may reject them and the Vendor shall either replace the rejected goods/materials or make alteration necessary to meet the specifications requirements free of cost to the Purchaser.

3.4.2 Notwithstanding the pre-supply tests and inspections, the material on receipt at the Purchaser's premises shall also be tested and if any material or part thereof is found defective, the same shall be replaced free of cost to the Purchaser. If any material, before it is taken over, is found defective or fails to fulfill the requirements of the contract, the Inspector shall give the Vendor notice setting forth details of such defects or failures and the Vendor shall make the material good or alter the same to make it comply with the requirements of the contract, in any case, within a period not exceeding 1 month of the initial report. These replacements shall be made by the Vendor, free of the all charges, at the site(s).

3.4.3 As regards Inspecting Authority and other details, please refer to Special Condition of the Contract (Section-4).

3.5 The VENDOR shall not be allowed to possess any space or rooms inside the premises.

3.6 CHANGE ORDERS.

3.6.1 The Purchaser may at any time, by written order given to the Vendor, make changes within the general scope of the contract in any one or more of the following:-

- a) Drawings, designs or specifications where goods to be furnished under the contract are to be specifically manufactured for the Purchaser.
- b) Method of transportation or packing
- c) Place of delivery
- d) Services to be provided by the Vendor.

3.6.2 If any such change causes an increase or decrease in the cost or the time required for the execution of the Vendor, an equitable adjustment shall be made in the contract price or delivery schedule or both and the contract shall accordingly be amended.

3.7 ARBITRATION

3.7.1 The proceedings of arbitration shall be in English language.

3.7.2 In case any Vendor wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in New Delhi shall have the Jurisdiction.

3.8 RISK PURCHASE

In the event of Vendor 's failure to execute the contract to the satisfaction of the Purchaser, the Purchaser reserves the right:

- a) To reject any part of the Contract executed and withhold payment for such part of the Contract till such time when the defects are rectified to the satisfaction of the Purchaser.
- b) To terminate the Contract by giving 2 weeks' notice in writing without assigning any reason and to get the Contract executed by other agency at the risk and cost of the Vendor.

3.9 APPLICABLE LAWS

This contract shall be interpreted, construed and governed by the laws of the Republic of India and the parties hereby submit to the exclusive jurisdiction of the Court at New Delhi and to all Courts at New Delhi having jurisdiction in appeal there from. Any dispute in relation to the contract shall be submitted to the appropriate Court of the Republic of India for determination. The parties to the contract shall continue to fulfill their respective obligations under the contract during the occurrence of the contract pending the final decision of the Court.

SECTION-4

SPECIAL CONDITIONS OF CONTRACT

4.1 PRICE BASIS

DAP (Delivered at Place) basis inclusive of all taxes and duties, freight & insurance up to Place. Evaluation will be done on all-inclusive prices.

4.2 PAYMENT TERMS

80% payment on delivery, installation and operationalization of the complete Solution (Supply, installations & commissioning with its associated manual), subject to the satisfaction of VIKRAMSHILA UNIVERSITY Undertaking (VIKRAMSHILA FOUNDATION) Board. Balance 20% shall be payable after warranty period or submission of the Performance Bank Guarantee for the same.

4.3 DELIVERY SCHEDULE

Supply, Installation & Commissioning of all Equipment/ deliverables are to be made within 30 days from the date of issue of P.O.

4.4 PERFORMANCE BANK GUARANTEE (PBG)

The bidder is required to submit PBG for an amount equivalent to 20% of the P.O. value valid up to Warranty Period.

4.5 WARRANTY

- 3(Three) years comprehensive warranty.
The vendor shall be responsible for routine and breakdown maintenance of the equipment during warranty period.

4.6 QUANTITY VARIATION

Vikramshila University Undertaking (VIKRAMSHILA FOUNDATION) Board may add or delete the number of systems/equipment up to 25% of total equipment during the contract period and the charges shall be increased/ reduced accordingly on pro-rata basis, based on the unit price quoted by the Vendor. Variation beyond that may be settled mutually.

4.7 PENALTY FOR FAULT

- I. Vikramshila University Undertaking VIKRAMSHILA FOUNDATION Board, reserves the right of getting the systems/ equipment attended by any other agency, if the complaints are not rectified to the satisfaction of Vikramshila University Undertaking VIKRAMSHILA FOUNDATION Board, within 72 hours

from the time of fault report. The cost of such repairs etc. shall be at the risk and cost of vendor.

- ii. In case the fault cannot be rectified at the premises and the system/equipment needs to be taken out of the premises, vendor shall provide a standby system/equipment of similar/equivalent configuration till the original system / equipment is replaced after rectification. Transportation charges if any shall be borne by the vendor.

ANNEXURE - 1

ORIGINAL EQUIPMENT MANUFACTURER (OEM) MANUFACTURER'S AUTHORIZATION FORM

(In the Original Letter Head of OEM)

TENDER NO. VU036

Date:

To

The Director

Vikramshila University Undertaking VIKRAMSHILA FOUNDATION,

E Block, 2nd Floor, International Trade Tower, Nehru Place, New Delhi – 110019

Name of Tender:

Dear Sir,

We, the manufacturers of original equipment at (address of factory) do hereby authorize M/s. (Name and address of Agent) to submit a bid, negotiate and receive the order from you against your tender enquiry.

No company or firm or individual other than M/s. _____ is authorized to bid, and conclude the contract in regard to this business.

We hereby extend our full guarantee and warranty as per clause _____ of the general Conditions of Contract and Clause _____ of the Special Conditions of Contract for the goods and services offered by the above firm.

Yours faithfully,

Signature of Officer Authorized to sign this Document on behalf of the OEM. (Name)

(Name of manufactures)

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its techno-commercial un-priced bid.

SCHEDULE OF REQUIREMENT AND PRICE BID SCHEDULE

COMMERCIAL BID: PLEASE ENCLOSE THIS AFTER FILLING THE DETAILS IN SEALED ENVELOPE 2 AND SUPERSCRIBE THE ENVELOPE WITH TENDER NO. AND DATE

BILL OF QUANTITY

**SUPPLY OF HAND OPERATED COMPRESSION KNAPSACK SPRAYER to IIRD
and Vikramshila University Undertaking VIKRAMSHILA FOUNDATION
Tender No. VU036**

SR. NO.	OUR PRODUCT CODE	PRODUCT DESCRIPTION	SIZE /CAPACITY (MINIMUM SPECIFICATION REQUIRED)	QUAN TITY	RATE PER UNIT	GST PER UNIT	TOTAL COST
1	VU-CKP-01/22	Supply of Hand Operated Compression Knapsack Sprayer	Usage/ Application – Agriculture/ Farming Nozzle – Single, Twin and four nozzles Nozzle Type – Hollow Cone Type – Pressure Pump Hand operated sprayer Battery operated Sprayer – Knapsack Tank Capacity – 12 liter Spraying Rate – 3.1 to 4.0 liter/ min Pump Cylinder inner diameter – 39 - 42 Number of pistons in pump cylinder – 1 Displacement Volume – 87 - 88 ml Spray Angle – 78° Size of filling hole – 94.9mm Pump Discharge – 610-896mm Capacity (ha/day) – 0.7-1.00	150 nos.			

			<p>Cut off valve passage diameter – 5</p> <p>Hose Length – 1.1 m</p> <p>Lance Length – 725mm</p> <p>Lance - Stainless steel</p> <p>Usage – Widely used in agricultural industry</p> <p>Working pressure – 0.2 – 0.4 Mpa</p> <p>Pressure Regulator – (Adjustable at 1.5 bar -3 bar and free pressure flow position)</p> <p>Storage battery – 12V/ 12 AH</p> <p>Gross weight – 8kg</p> <p>Net weight – 4 - 6kg</p> <p>Material – Plastic</p> <p>Brass Pressure Chamber</p> <p>Continuous Mist Spray and cozy and Adjustable Cotton Belt</p>			
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SECTION-6

SCOPE OF WORK, GOODS REQUIREMENT & TECHNICAL SPECIFICATIONS

Scope of Work and Goods Requirement:

- a) The tenderer/supplier is required to have capability to supply bulk/ large quantity in shortest time.
- b) The quantity mentioned in List of requirements must be supplied within the time period from the date of order mentioned in the tender document.
- c) Installation Commissioning & onsite training for operation of equipment, wherever applicable, shall be provided by the supplier free of cost.

Technical Specifications and Standards:

The tenderer is to provide the required details, information, confirmations, etc. accordingly, failing which it's tender is liable to be ignored.

- d) The picture provided in the specification is for illustration purposes only and not to scale.
- e) The Goods & equipment to be provided by the supplier under this tender document shall conform to the technical specifications approved by National/International Federation Specification.

SECTION-7

(On the Letter Head of the Bidder)

Tender No: VU036

FORMAT OF BID BOND (EMD)

Whereas..... (Hereinafter called “the Bidder”) has submitted its bid dated For the supply of Dated BE KNOWN TO ALL MEN by those present that WE OF having our registered office at (hereinafter called “the Bank”) are bound to **Vikramshila University Undertaking Vikramshila Foundation**, (hereinafter called “the Purchaser”) in the sum of INR for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these present.

THE CONDITIONS of the obligation are:

1. If the Bidder withdraws his bid during the period of bid validity specified by Bidder on the bid form Or
2. If the Bidder, having been notified of the acceptance of his bid by the Purchaser during the period of bid validity:
 - a. Fails or refuses to execute the Contract, if required; or
 - b. Fails or refuses to furnish the Performance Security, in accordance with the general and special conditions mentioned in the section 3, 4 & 5 of the Bid documents.

Instructions to Bidders:

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand, the purchaser will note that the amount claimed by it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions. This guarantee will remain in force up to and including THIRTY (30) days after the period of bid validity and any demand in respect thereof should reach the purchaser not later than the specified date/dates.

Signature of the Authority Name

Signed in Capacity of

Name & Signature of witness

Full Address of Branch

Address of witness:

Tel. No of Branch

SECTION-8

FORMAT OF PERFORMANCE BANK GUARANTEE (PBG)

(On the Letter Head of the Bidder)

Vikramshila University Undertaking Vikramshila Foundation

OUR LETTER OF GUARANTEE No.: _____ In consideration of Vikramshila Foundation, having entered into an agreement _____, dated _____, issued Purchase Order No. _____, dated _____, with/ on M/s _____ (hereinafter referred to as "The Vendor " which expression, unless repugnant to the content or meaning thereof, shall include all the successors, administrators, and executors). Whereas the Vendor having unequivocally accepted to supply the materials as per terms and conditions given in the Agreement dated _____ / Purchase Order No. _____ dated _____, and Vikramshila Foundation, having agreed that the Vendor shall furnish to Vikramshila Foundation, a Performance Guarantee for the faithful performance of the entire contract, to the extent of 10% (ten percent) of the value of the Purchase Order i.e. for We, _____ ("The Purchaser") which shall include OUR successors, administrators and executors herewith establish an irrevocable Letter of Guarantee No. _____ in your favor for account of _____ (The Vendor) in cover of performance guarantee in accordance with the terms and conditions of the Agreement/Purchase Order. Hereby, we undertake to pay up to but not exceeding _____ (say _____ Only) upon receipt by us of your first written demand (say accompanied by your declaration stating that the amount claimed is due by reason of the Vendor having failed to perform the Agreement and despite any contestation on the part of above named Vendor . This Letter of Guarantee will expire on including 30 days of claim period and any claims made hereunder must be received by us on or before expiry date after which date this Letter of Guarantee will become of no effect whatsoever whether returned to us or not.

Authorized Signature
Seal of Purchaser
Director
(Vikramshila Foundation)

SECTION-9
BID SUBMISSION FORM
(On the Letter Head of the Bidder)

Tender No.: VU036

Date:.....

To

The Director

Vikramshila University Undertaking Vikramshila Foundation

E Block, 2nd Floor, International Trade Tower, Nehru Place, New Delhi – 110019

Dear Sir,

In response to your Tender No: VU036 dated _____ for Hand Operated Compression Knapsack Sprayer for IIRD (PAN India) and **Vikramshila University** Undertaking **Vikramshila Foundation**, we hereby submit our offer herewith.

1. Bidder Name : _____
2. Website Address : _____
3. Email Address : _____
4. Address for Communication : _____
5. Telephone Number : _____
6. Fax/Tele fax Number : _____
7. Authorized Person - Name: _____
8. Designation: _____
9. Mobile No.: _____
10. Email ID: _____
11. Alternate Person – Name : _____
12. Designation: _____
13. Mobile No.: _____
14. Email ID: _____
15. PAN Number : _____
16. TIN Number : _____
17. Service Tax Reg. No. : _____

18. Bidder's complete Bank Details.

Bank Account No: _____

IFSC / NEFT Code: _____

Name of the Bank: _____

Address of the Branch: _____

19. Particulars of EMD

Amount Rs. _____

Mode of Payment (DD/BG): _____

DD/BG No.: _____

Date: _____

Name of the Bank: _____

Address of the Bank: _____

Validity of BG: _____

Particulars of Tender Fee

Amount Rs. _____

DD No.: _____

Date: _____

Name of the Bank: _____

Address of the Bank: _____

Details of similar work / order executed during last 2 years (Please submit copy of Purchase Order or completion certificate from the client.)

Description of the Work/Order Executed	Value of Work/Order Executed	Name of the Client	Start Date	Finish Date

1. Country of Origin of Goods offered (Item wise)

2. Please Mention Mode of Shipment (Sea/Air/Rail/Road)

3. Following Documents are submitted to substantiate other eligibility criteria.

I. _____

II. _____

III. _____

DECLARATION
(On the Letter Head of the Bidder)

1) We have read and understood the terms & conditions of the above-mentioned tender and comply with all Terms & Conditions of this Tender.

(In case of any deviation the Bidder must attach a separate sheet clearly mentioning the Clause No. of the Tender and Deviation thereto)

2) We certify that the information mentioned above are true and correct to best of our knowledge.

3) In case of receipt of order, we confirm that payment shall be received through e-Banking/Electronics Transfer.

4) This offer contains No. of pages including all Annexure and Enclosures. Signature of Authorized Signatory

Place:

Date:

Name:

Designation:

Seal:

ANNEXURE - 2

SECTION-10
SELF-DECLARATION – NON-BLACKLISTING
(On the Letter Head of the Bidder)

To

The Director

Vikramshila University Undertaking Vikramshila Foundation

E Block, 2nd Floor, International Trade Tower, Nehru Place, New Delhi – 110019

Sir,

In response to the Tender No. VU036 dated _____ for Hand Operated Compression Knapsack Sprayer for IIRD & Vikramshila University, I/We hereby declare that presently our Company/ Service provider _____ is having unblemished record and is not declared ineligible or black listed for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body on the date of bid submission. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our EMD may be forfeited in full and the tender if any, to the extent accepted may be cancelled.

Thanking you,

Yours faithfully,

Name of the Bidder:

Authorized Signatory:

Seal of the Organization:

Date:

Place:

CHECKLIST SUBMITTED BY THE BIDDER

S.No	Document	Details	Submitted or not	Page No.
1	Name and Address of the Company/ Firm and its incorporation details			
2	EMD In favor of “ Vikramshila Foundation ” Payable at Faridabad			
3	ITR for the Last three Consecutive Years i.e., 2019-2020, 2020-2021, 2021-2022			
4	Consolidated Balance Sheet for the Last three Consecutive Years			
5	Power Of Attorney (Shall be Attested by Director or CEO of Trading Company) (Letter Head of the Company)			
6	Address Proof (Attested on Stamp Paper of Rs. 10/100)			
7	<p>The bidder should have completed at least ONE similar work not less than Rs.3 Lakhs</p> <p>OR</p> <p>TWO similar works not less than Rs. 1.5 Lakhs each</p> <p>OR</p> <p>THREE similar works not less than Rs. 1 Lakhs each in last three years</p>			
8	GST/ PAN Registration Certificate			
9	Annexure – 1 (OEM Letter Head)			
10	Section – 5 (On the Letter Head)			
11	Section – 7 (On the Letter Head)			
12	Section – 8 (On the Letter Head)			
13	Section – 9 (On the Letter Head)			
14	Declaration (On the Letter Head)			

Note: *The entire Document should be self-attested by the bidding firm.

*If any other document submitted by the bidder should be mentioned in a check list.